

# Microsoft 365 Copilot

Transforming Businesses  
Through Technology



Microsoft 365 Copilot brings the power of AI to your Microsoft suite, enabling streamlined admin tasks and more time for business focus.

Let MNJ and Microsoft introduce you to 365 Copilot, a new AI assistant that can help you with various tasks at work, such as finding information, creating documents, scheduling meetings, and more without leaving your 365 apps.

## MICROSOFT 365 COPILOT FEATURES

### Solutions include:

- ✔ **Personalized Suggestions**  
Using natural language understanding and machine learning, Copilot provides relevant suggestions based on your data and preferences. Copilot can suggest the best email opener, the most suitable presentation template, or the most relevant information for a report.
- ✔ **Seamless Microsoft 365 Integration**  
Copilot works across various Microsoft 365 enterprise apps including Word, Excel, PowerPoint, OneDrive, Outlook, and Teams. You can access Copilot via a keyboard shortcut or voice command without switching apps or losing focus.
- ✔ **Enhanced Collaboration**  
Copilot can help you schedule meetings, share files and feedback, translate and transcribe conversations, and more. This tool can also help create engaging and interactive content, such as polls, quizzes, diagrams, and videos.
- ✔ **Data Governance and Security Compliance**  
Microsoft 365 Copilot respects user-specific permissions to any content or information it retrieves and only generates responses based on information users explicitly have granted access to. Copilot also adheres to the data governance and security policies of your organization to ensure data is protected and in compliance.



**DEPLOY NEW  
SOLUTIONS  
FASTER**



**REDUCE  
COSTS**



**ENABLE GREATER  
SCALABILITY**



**FOCUS MORE  
RESOURCES  
ON YOUR CORE  
BUSINESS**

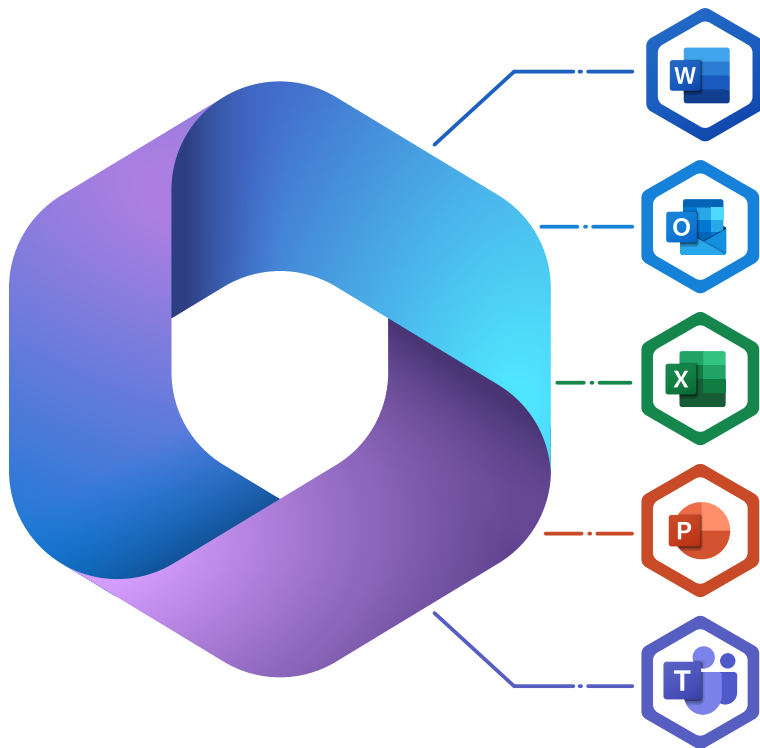


**INCREASE BUSINESS  
TRANSFORMATION  
VELOCITY**



**IMPROVE  
SECURITY**

# Amplify your current 365 suite



## Word

- ✓ Create captivating writing for any situation
- ✓ Reimagine existing documents by rewriting, summarizing, or even adding additional content

## Outlook

- ✓ Gain quick insights through thread summarizing and draft emails based on your own writing voice through machine learning

## Excel

- ✓ Analyze data to make clear, concise decisions
- ✓ Identify trends and get suggestions designed for business success

## Powerpoint

- ✓ Turn existing Word files into engaging presentations or create new ones from simple prompts or outlines

## Teams

- ✓ Generate meeting notes in real-time
- ✓ Summarize the main points, action items, and decisions made in meetings you missed

## MICROSOFT 365 COPILOT TRANSFORMS YOUR WORK

Unleash your creativity, unlock productivity, and uplevel your skills all without leaving the Microsoft 365 apps you live in daily.

### About MNJ

MNJ is a leading Digital Transformation and IT Solutions Provider. We'll keep you ahead of the curve with our proven practice areas, focus on customer success, and extensive partner ecosystem.

#### Experience & Expertise

- 50+ Alliance Software Engineers
- 200+ Alliance Data Centers
- 21 years average experience for MNJ engineers

#### Consistent Execution

- 20+ years in business
- 12 years average customer tenure
- 10,000+ satisfied customers

#### Company Culture

We are a woman-owned, family-centered business and give our team and customers the same respect. We're friendly, passionate, and committed to excellence.



**Accelerate your organization with the power of AI through Copilot.** To learn more about Microsoft 365 Copilot, contact your MNJ representative or email us at [solutions@mnjtech.com](mailto:solutions@mnjtech.com) to get started.